



# Phased School Reopening Health and Safety Plan Template

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Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

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Conneaut School District, Crawford Central School District, and PENNCREST School District of Crawford County worked jointly to create plan for re-opening for the fall of 2020. We all recognize that our schools are a critical community institution serving over 9,000 students. The threat of a highly infectious outbreak in our schools could be detrimental to our county and our individual communities. By following this COVID-19 Health and Safety Plan, we are dedicated to reducing the miscommunications that may encompass the chaotic nature of an outbreak of any highly infectious illness.

This plan outlines our strategy in preparing for, responding to, and recovering from a pandemic, specifically COVID-19, in a collective, county/community approach. It serves as a guide for the safe reopening of the schools in Crawford County. **This is a fluid document, based on local, state and federal guidelines that will continue to develop over time.**

This document contains supplemental information from the Pennsylvania Department of Health (DOH), the Center for Disease Control (CDC), the Pennsylvania Department of Education (PDE), and the American Academy of Pediatrics (APA).

## **PURPOSE**

The intent of this Health and Safety Plan is to serve as the District guidelines for all reopening activities. The purpose of this plan is to achieve the following goals:

- Maximize the protection of lives while minimizing educational and social disruption while reducing morbidity and mortality to the best of our collective abilities.
- Enable all school districts in Crawford County to continue to operate and provide services as normally and effectively as possible with minimal academic and economic losses.
- The response of Conneaut School District, Crawford Central School District, and PENNCREST School District will be directed by the Pennsylvania Department of Health and the Pennsylvania Department of Education's direction and guidance. This plan coordinates federal, state, and local agencies.
- Continue the essential core operations of public education in the event of increased staff/student absences.
- Establish and maintain a coordinated command system to enable effective, timely, and sensitive decision making regarding continuity of student learning needs to remain the core value and focal point.

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- Utilizing available communication resources to ensure that students, parents, and staff receive timely and accurate information regarding disease prevention strategies and infection control strategies.
- Prepare and provide resources for mental health/crisis service needs of staff, students and families.

## Realities and Constraints

Our current situation may seem unpredictable; however, we believe that there are some likely realities that our staff, students, and families can anticipate. Some of those realities help our plans to reopen, while others may make it more challenging and constrain our efforts. It is important, as we plan, for everyone to be on the same page about what is likely so we can focus most of our efforts on those circumstances, while still ensuring that we plan for the various “what if” scenarios.

1. **The virus will not disappear by September, but its level of spread may change.** Knowing that the number of cases is not a fixed amount, the Districts will remain committed to adjusting approaches based on the reality of the virus’ spread in the region.
2. **The availability of Covid-19 testing will improve, but unclear by how much.** The state’s capacity for Covid-19 testing is improving by the week and may support all those requesting tests by September, but it is unclear how frequently re-testing can occur, or when antibody tests will be available at scale.
3. **Under Green or Yellow Phases, schools will open for in-person learning in September.** Students will begin returning to school on September 2<sup>nd</sup> and in-person instruction will be offered in schools. However, schedules, days of attendance, classroom spaces, and day-to-day operations will be adjusted to allow for social distancing and smaller groupings.
4. **Virtual instruction will be an option.** Even with schools opening in September for in-person instruction, Conneaut School District, Crawford Central School District, and PENNCREST School District will continue to offer virtual learning to students.

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## SCOPE

The scope of this Health and Safety Plan covers Conneaut School District, Crawford Central School District, and PENNCREST School District reopening as it pertains to COVID-19 (Coronavirus).

COVID-19 (Coronavirus) – Symptoms of COVID-19 have ranged from asymptomatic (no symptoms) to severe respiratory illness accompanied with fever, cough, and shortness of breath. Symptoms may appear 2-14 days after exposure. The virus is spread person-to-person between people within close contact (about 6 feet), via respiratory droplets produced when an infected person sneezes or coughs, and these droplets can land in the mouths or noses of people who are nearby where the droplets are inhaled into the lungs. Transmission may also be possible through contact with contaminated surfaces, but this is not suspected to be the leading cause of transmission.

People with these symptoms may have COVID-19:

Fever or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

Loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## Health and Safety Plan: **PENNCREST School District**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf’s Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors) and posted on the school entity’s publicly available website.

Based on your county’s current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA’s plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for

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changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

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## Type of Reopening

### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

### Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): 9/2/20**

**Pandemic Coordinator/Team**

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Tim Glasspool	Superintendent	Both
Ken Newman	Assistant Superintendent	Both
Patti Fiely	Director of Student Services	Both

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<b>Chris Burkey</b>	Technology Director	Both
<b>Bryan Hobson</b>	Business Manager	Both
<b>Dave Dickson</b>	Facilities and Transportation Director	Both
<b>Erin Gredler</b>	Nutrition Services	Both
<b>Dana Mason</b>	Athletic Director	Both
<b>Megan Cunningham</b>	Administrator on Assignment, Pandemic Coordinator	Both
<b>Ken Wolfarth</b>	High School Principal	Both
<b>Kylene Koper</b>	Assistant Principal	Both
<b>Erin Fonzo</b>	Elementary Principal	Both
<b>Jen Stevens</b>	Elementary Principal	Both
<b>Mary Groshner</b>	Nurse	Both
<b>Eugenie Wolfe</b>	Nurse	Both
<b>Diann Maillard</b>	PESOPA Union President	Both
<b>Melissa Statman</b>	PAEA Union President	Both
<b>PESPA Planning Team (7 members)</b>	Support Staff	Plan
<b>PAEA Planning Team (16 members)</b>	Teachers	Plan
<b>Community Planning Team (11 members)</b>	Students, Families and Residents	Plan

## Key Strategies, Policies, and Procedures

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Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

## Cleaning, Sanitizing, Disinfecting, and Ventilation

### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

### Summary of Responses to Key Questions:

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	<p>Daily Cleaning of all classrooms and restrooms, hallways and transportation vehicles as well as “high touch surfaces.” Due to ABAB and “C” days, C days will be used for virtual instruction with students at home and cleaning of the buildings</p> <p>Special populations and early learners may attend Monday through Thursday.</p> <p>Disinfection of all confirmed COVID-19 exposed areas</p> <p>Increased ventilation through extending occupancy times and exhaust ventilation to 24/7</p>	<p>Daily Cleaning of all classrooms and restrooms, hallways and transportation vehicles as well as “high touch surfaces.”</p> <p>Increased ventilation through extending occupancy times and exhaust ventilation</p>	Director of Facilities and Transportation	Masks, Gloves, Face Shields, Gowns, Disinfection Chemicals and Equipment, Cleaning Chemicals, Custodial Staffing	Y
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>	<p>Continued disinfection throughout all buildings</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible</p>	<p>Continued disinfection throughout all buildings as needed</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible</p>	Director of Facilities and Transportation	Masks, Gloves, Face Shields, Gowns, Disinfection Chemicals and Equipment, Cleaning Chemicals, Custodial Staffing	Y

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?

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- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:**

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p>ABAB C schedule approximately ½ of students will be labeled “A” the other ½ will be labeled “B” Monday and Wednesday will be “A” days, Tuesday and Thursday will be “B” days. Friday will be “C” day which is “Virtual Day” and all students stay home and learn remotely</p> <p>Special populations and early learners may attend Monday through Thursday.</p> <p>Masks are mandatory for use during times when groups of individuals pass or are in close proximity such as hallway transitions as recommended by the CDC and PA Dept. of Health</p> <p>Masks required during transportation</p> <p>In classrooms where social distancing of at least six feet is not possible, masks would be required or as recommended under current mandates by the CDC and/or PA Dept. of Health</p> <p>Spread out in classrooms</p> <p>Staggered bells for fewer students in hallways if possible</p>	<p>Best Practices will be utilized to limit close contact between students and staff</p> <p>Spread out in classrooms</p> <p>Staggered bells for fewer students in hallways if possible</p> <p>No chorus, no band inside, no singing</p> <p>No “whole grade” recess (individual classes only)</p> <p>Masks required during transportation.</p> <p>Masks encouraged (or mandatory) during entry and exit of building, and all transitions as recommended under current mandates by the CDC and/or PA Dept. of Health</p> <p>In some classrooms, masks will be mandatory</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart</p>	<p>Building Principals</p>	<p>PPE as needed, schedules, seating charts, staffing services, iPads, and LMS</p>	<p>Y</p>

	<p>No chorus, no band inside, no singing. Small group lessons may occur if current guidelines are followed.</p> <p>No “whole grade” recess (individual classes only)</p> <p>Turn desks facing the same direction or have students only sit on one side of the table, spaced apart</p>				
<p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p>Students may sit and eat in the cafeterias. All students will face once direction with at least 6ft between them OR students will eat in classrooms according to social distancing plans by building</p> <p>Students will be encouraged to wash their hands prior to consuming food or beverages</p> <p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods</p>	<p>Students will sit and eat in the cafeterias. All students will be placed at least 6ft between from one another OR students will eat in classrooms according to social distancing plans by building</p> <p>Students will be encouraged to use wash their hands prior to consuming food or beverages</p> <p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods</p>	Building Principals	Seating Chart	Y
<p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>Frequent handwashing will be encouraged</p> <p>All staff will be trained on healthy hygiene practices so they can teach these to students</p>	<p>Frequent handwashing will be encouraged</p> <p>All staff will be trained on healthy hygiene practices so they can teach these to students</p>	Building Principals	soap, paper towels, hand sanitizer, tissue	Y

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	<p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol</p> <p>CDC - handwashing resources that include <a href="#">health promotion materials</a>, information on <a href="#">proper handwashing technique</a>, and <a href="#">tips for families to help children develop good handwashing habits</a>.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices</p> <p>Sharing of materials, supplies, and items will be prohibited</p> <p>Hand sanitizer will be available in all classrooms</p>	<p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol</p> <p>CDC - handwashing resources that include <a href="#">health promotion materials</a>, information on <a href="#">proper handwashing technique</a>, and <a href="#">tips for families to help children develop good handwashing habits</a>.</p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices</p> <p>Sharing of materials, supplies, and items will be prohibited</p> <p>Hand sanitizer will be available in all classrooms</p>			
<p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas</p> <p><a href="#">CDC Germs are Everywhere</a></p> <p><a href="#">CDC Wash Your Hands</a></p>	<p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas</p> <p><a href="#">CDC Germs are Everywhere</a></p> <p><a href="#">CDC Wash Your Hands</a></p>	<p>Building Principals</p>	<p>CDC Website</p> <p>Germs Are Everywhere Posters</p> <p>Wash Your Hands Posters</p>	<p>N</p>

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	<a href="#">Translated Posters</a>	<a href="#">Translated Posters</a>			
<b>* Identifying and restricting non-essential visitors and volunteers</b>	Only students and staff are allowed in district buildings past the school office	Only students and staff are allowed in district buildings past the school office	District Safety and Security Coordinator Building Principals	N/A	N
<b>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b>	There will be no recess in yellow phase  Physical Education Classes will be conducted with approximately ½ of the students and social distancing practices in place  <a href="#">CDC Considerations for Youth Sports</a>	Limited Recess with proper social distancing. (by class-No whole grade recess)  Physical Education Classes will be conducted with students and social distancing practices in place  <a href="#">CDC Considerations for Youth Sports</a>	Building Principals	N/A	Y
<b>Limiting the sharing of materials among students</b>	Clean and disinfect shared items between uses  Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas  Ensure adequate supplies to minimize sharing of high touch materials to the extent possible <b>or limit to one group of students at a time and disinfect in between use</b>  <ul style="list-style-type: none"> <li>● Textbooks that are shared</li> <li>● Technology</li> <li>● Art Supplies</li> <li>● PE Equipment</li> </ul>	Clean and disinfect shared items between uses  Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas  Ensure adequate supplies to minimize sharing of high touch materials to the extent possible <b>or limit to one group of students at a time and disinfect in between use</b>  <ul style="list-style-type: none"> <li>● Textbooks that are shared</li> <li>● Technology</li> <li>● Art Supplies</li> <li>● PE Equipment</li> </ul>	Staff	PPE as needed, schedules, seating charts, Individual student spaces, Individually assigned classroom resources	N

	Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. <b>Clean and disinfect them before and after use</b>	Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. <b>Clean and disinfect them before and after use</b>			
<b>Staggering the use of communal spaces and hallways</b>	<p>Staggered bell schedules by grade and/or class to limit students in hallways</p> <p>Create one-way traffic patterns in hallways/stairwells when possible</p> <p>Separate students within common areas</p> <ul style="list-style-type: none"> <li>• Arrival</li> <li>• Dismissal Lines</li> <li>• Lunch</li> </ul> <p>Utilize virtual options for group events, gatherings, or meetings</p> <p>Promote social distancing of at least 6 feet between people</p>	<p>Staggered bell schedules by grade and/or class to limit students in hallways</p> <p>Create one-way traffic patterns in hallways/stairwells when possible</p> <p>Separate students within common areas</p> <ul style="list-style-type: none"> <li>• Arrival</li> <li>• Dismissal Lines</li> <li>• Lunch</li> </ul> <p>Pursue virtual options for group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held</p>	Building Principals	Hallway Signage	N
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<p>Wearing of masks is mandatory on district transportation</p> <p>There are no practices, meetings, competitions, athletic, musical, extra-curricular, or similar</p> <p>Approximately ½ of students will be on the bus at any time</p>	<p>Wearing of masks is mandatory on district transportation.</p> <p>Parent drop off/pick up will be encouraged</p> <p>Academic, extracurricular, educational field trips, conferences, and meetings are limited to districts in IU5 and will be very limited</p>	<p>Director of Transportation</p> <p>Building Principals</p>	Masks, Seating Charts	N

	<p>Parent drop off/pick up will be encouraged</p> <p>Extracurricular and educational field trips are eliminated</p> <p>Attendance at in-person conferences and events are eliminated</p>	<p>Participation in athletic events is limited to PIAA District 10 sanctioned competitions</p> <p>Travel to counties in yellow for any event is prohibited</p>			
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>ABAB C schedule approximately ½ of students will be labeled “A” the other ½ will be labeled “B” Monday and Wednesday will be “A” days, Tuesday and Thursday will be “B” days. Friday will be “C” day which is “Virtual Day” and all students stay home and learn remotely</p> <p>PreK – 3<sup>rd</sup> grade, MDS, Elementary ES and Life Skills Students may attend school Monday – Thursday with Virtual Day on Friday</p> <p>Masks are mandatory for use during times when groups of individuals pass or are in close proximity such as hallway transitions as recommended by the CDC and PA Dept. of Health</p> <p>Masks required during transportation</p>	<p>Best Practices will be utilized to limit close contact between students and staff</p> <p>Increased physical distancing in classrooms</p> <p>Staggered bells for fewer students in hallways</p> <p>No chorus, no band inside, no singing</p> <p>No “whole grade” recess (individual classes only)</p> <p>Masks are mandatory during transportation</p> <p>Masks encouraged (or mandatory) during entry and exit of building, and all transitions as recommended under current mandates by the CDC and/or PA Dept. of Health</p> <p>In some classrooms, masks may be mandatory where social</p>	<p>Building Principals,</p>	<p>Masks</p>	<p>N</p>

		distancing is not possible or feasible			
<b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b>	When applicable, school administration will coordinate with Local Childcare regarding: on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	Under Green will operate normally	Director of Student Services	N/A	N
<b>Other social distancing and safety practices</b>	All after school activities are cancelled  Extracurricular and Educational field trips are eliminated  Attendance at in-person conferences and events are eliminated	Under Green all sports, clubs and after school activities will operate under CDC, PA Dept. of Health practices and protocols  Academic, extracurricular, Educational field trips, conferences, and meetings are limited to districts in IU5  Participation in athletic events is limited to PIAA District 10 sanctioned competitions	Building Principals  Athletic Director	N/A	N

**Monitoring Student and Staff Health**

**Key Questions**

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?

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- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:**

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>	<p>Parents/Guardians will be responsible for symptom screening of students at home each morning</p> <p>Parents/Guardians are responsible to ensure students with symptoms remain at home and do not ride a bus or attend school</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19</p> <p>Students will be sent to the quarantine room immediately if feeling symptomatic</p> <p>The District will share resources with the school community to help families understand when to keep children home.  <a href="#">AAP When to Keep Your Child Home</a></p>	<p>Parents/Guardians will be responsible for symptom screening of students at home each morning</p> <p>Parents/Guardians are responsible to ensure students with symptoms remain at home and do not ride a bus or attend school</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19</p> <p>Students will be sent to the quarantine room immediately if feeling symptomatic</p> <p>The District will share resources with the school community to help families understand when to keep children home  <a href="#">AAP When to Keep Your Child Home</a></p>	<p>Administration Building Nurse</p>	<p>Signage Quarantine Rooms Parent/Community Resources</p>	<p>Y</p>

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<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19</p> <p>All district or contracted staff showing signs or symptoms of COVID-19 will be sent home</p> <p>Students will be sent to the quarantine room immediately if feeling symptomatic</p> <p>If a student is sent to the quarantine room or sent home with COVID-19 symptoms, the pandemic coordinator will be notified</p> <p>If a staff member is sent home with COVID-19 symptoms, the pandemic coordinator will be notified</p> <p>School nurses and other healthcare providers should use <a href="#">Standard and Transmission-Based Precautions</a> when caring for sick people</p> <p><a href="#">What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection</a></p> <p>If a student or staff is confirmed as having COVID-19 by a medical professional, the effected</p>	<p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19</p> <p>All district or contracted staff showing signs or symptoms of COVID-19 will be sent home</p> <p>Students will be sent to the quarantine room immediately if feeling symptomatic</p> <p>If a student is sent to the quarantine room or sent home with COVID-19 symptoms, the pandemic coordinator will be notified</p> <p>If a staff member is sent home with COVID-19 symptoms, the pandemic coordinator will be notified</p> <p>School nurses and other healthcare providers should use <a href="#">Standard and Transmission-Based Precautions</a> when caring for sick people</p> <p><a href="#">What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection</a></p> <p>If a student or staff is confirmed as having COVID-19 by a medical professional, the effected</p>	<p>Building Principals School Nurse</p>	<p>Signage Quarantine Rooms</p>	<p>Y</p>
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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
	building(s) will be closed for 72 hours for disinfecting	building(s) will be closed for 72 hours for disinfecting			

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Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>If a student or staff member has a confirmed case of COVID-19: Notification/documentation must be presented to pandemic coordinator before re-admittance to school/work</p> <p>A student or staff member identified through contact tracing as being exposed to COVID-19 may return to school/work after 14 days with no signs or symptoms of COVID-19 <b>OR after 72 hours of isolation and a negative test</b></p> <p>A student or staff member who has been quarantined/sent home with signs or symptoms may return after:</p> <ul style="list-style-type: none"> <li>• 72 hours with no fever (without medication) <b>AND</b></li> <li>• Respiratory symptoms have improved (e.g. cough, shortness of breath) <b>AND</b></li> <li>• 14 days since symptoms first appeared</li> </ul> <p><b>OR a Negative test after a 72-hour period of being non-symptomatic</b></p> <p>Temperature checks</p>	<p>If a student or staff member has a confirmed case of COVID-19: Notification/documentation must be presented to pandemic coordinator before re-admittance to school/work</p> <p>A student or staff member identified through contact tracing as being exposed to COVID-19 may return to school/work after 14 days with no signs or symptoms of COVID-19 <b>OR after 72 hours of isolation and a negative test</b></p> <p>A student or staff member who has been quarantined/sent home with signs or symptoms may return after:</p> <ul style="list-style-type: none"> <li>• 72 hours with no fever (without medication) <b>AND</b></li> <li>• Respiratory symptoms have improved (e.g. cough, shortness of breath) <b>AND</b></li> <li>• 14 days since symptoms first appeared</li> </ul> <p><b>OR a Negative test after a 72-hour period of being non-symptomatic</b></p> <p>Temperature checks</p>	<p>Pandemic Coordinator, Building Principals, School Nurse</p>	<p>Digital Contactless Thermometers</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	District will use multiple social media sites as well as district website, “all call” system, and local news to notify families, staff, and general public of updates and/or changes to protocols and closures	District will use multiple social media sites as well as district website, “all call” system, and local news to notify families, staff, and general public of updates and/or changes to protocols and closures	Pandemic Coordinator, Superintendent	All Call System Social Media Platforms Website Media Contacts	N
<b>Other monitoring and screening practices</b>	Will continue to monitor and follow procedures and guidelines from the CDC and PA Department of Health	Will continue to monitor and follow procedures and guidelines from the CDC and PA Department of Health	Pandemic Coordinator	N/A	N

**Other Considerations for Students and Staff**

**Key Questions**

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

**Summary of Responses to Key Questions:**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p><b>* Protecting students and staff at higher risk for severe illness</b></p>	<p>Teachers will send students that appear ill or are symptomatic to a quarantine room for temperature to be taken and notify Pandemic Coordinator</p> <p>Additionally, high risk students will be monitored and temperatures will be taken of those students as deemed necessary</p> <p>Maximum physical distance feasible will be implemented between staff and students and staff to staff and student to student for high risk individuals</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p>	<p>Teachers will send students that appear ill or are symptomatic to a quarantine room for temperature to be taken and notify Pandemic Coordinator</p> <p>Additionally, high risk students will be monitored and temperatures will be taken of those students as deemed necessary</p> <p>Maximum physical distance feasible will be implemented between staff and students and staff to staff and student to student for high risk individuals</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p>	<p>Building Principals, School Nurse</p>	<p>Digital Contactless Thermometers</p>	<p>N</p>
<p><b>* Use of face coverings (masks or face shields) by all staff</b></p>	<p>Face masks are mandatory during entry and exit of building, and all transitions as recommended under current mandates by the CDC and/or PA Dept. of Health</p> <p>Face masks are mandatory for use during times when groups of individuals pass or are in close proximity such as hallway transitions or within 6' of one another</p>	<p>Face masks are strongly encouraged (or mandatory) during entry and exit of building, and all transitions as recommended under current mandates by the CDC and/or PA Dept. of Health</p> <p>Face masks are encouraged (or mandatory depending on current mandates) for use during times when groups of individuals pass or are in close proximity such as hallway transitions</p>	<p>Building Principal</p>	<p>Masks</p>	<p>N</p>

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b>	Face masks are mandatory for use during times when groups of individuals pass or are in close proximity such as hallway transitions  Face Masks are mandatory during transportation	Face masks are strongly encouraged (or mandatory) during entry and exit of building, and all transitions as recommended under current mandates by the CDC and/or PA Dept. of Health  Face masks are mandatory during transportation	Building Principal	Masks	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Unique safety protocols for students with complex needs or other vulnerable individuals</b>	<p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways</p>	<p>If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student</p> <p>Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use</p> <p>The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing</p> <p>Students should be encouraged not to touch walls and fixtures when in hallways</p>	<p>Director of Student Services</p> <p>Building Principal</p> <p>Teacher</p>	PPE, Cleaning Chemicals and Equipment	N
<b>Strategic deployment of staff</b>	When applicable, teachers and staff schedules will be scheduled accordingly to meet the safety and security needs of the students in the school	When applicable, teachers and staff schedules will be scheduled accordingly to meet the safety and security needs of the students in the school	Building Principals	N/A	N

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### Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Healthy Hygiene Practices	All Staff	School Nurse	Online	CDC Guidance	August 2020	Sept 2020
Healthy Hygiene Practices	All Students	Classroom Teachers	In Person	CDC Guidance	Aug/Sept '20	Sept 2020
Cleaning, sanitizing, disinfecting	PESPA	Director of Facilities	Online & In Person	CDC Guidance Manufacturer Recommendations	July 2020	On-going
Implement the Health and Safety plan	All Staff	Pandemic Coordinator	Online & In Person	PDE & PA DoH	July 2020	Sept 2020
Safety Protocols for Students with Complex Needs	Nurses & Special Education Teachers and Aides	Director of Student Services	In Person	CDC Guidance	Sept 2020	Sept 2020

## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>Staff Survey</b>	Staff	Superintendent	Online	June 2020	July 2020
<b>Parent &amp; Resident Survey</b>	Families	Superintendent	Online	June 2020	July 2020
<b>Student Survey</b>	Students	Superintendent	Online	June 2020	July 2020
<b>Summer Plan</b>	Board/Families	Superintendent	Online/In Person	June 2020	June 2020
<b>20-21 Health and Safety Plan</b>	Board/Families	Superintendent	Online/In Person	July 2020	August 2020
<b>Community Updates</b>	Community	Superintendent	Online	June 2020	August 2020
<b>Reopening Communication</b>	Community	Superintendent	Online	August 2020	August 2020
<b>School Updates</b>	Parents/Guardians	Principals	Online/Mail/Phone	June 2020	August 2020
<b>Staff Updates</b>	Staff	Principal/Superintendent	Online/Email	Ongoing	Ongoing

## Health and Safety Plan Summary: **PENNCREST School District**

Anticipated Launch Date: **August 17, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>Increased use of PPE required (masks, gloves, face-shields)</p> <p>Increase Social Distancing &amp; Hygiene Practices</p> <p>The district will follow the CDC's Guidance for Cleaning &amp; Disinfecting Schools</p> <p><a href="#">CDC Guidance for Cleaning and Disinfecting Schools</a></p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains</p> <p>Steps will be taken to discontinue of communal drinking fountains and provide safe alternatives for providing water when possible</p> <p>Increase ventilation rates and occupancy times</p> <p>Incorporate use of EPA Registered Disinfectants in classrooms and through spray applicators for daily use</p>

### Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p>	<p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level</p>
<p>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space</p>
<p>* <b>Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p>	<p>Limit gatherings, events and extracurricular activities to those that can maintain social distancing</p> <p>Hold classes in gyms, auditoriums, other large spaces, or outdoors where applicable when possible</p>
<p>* <b>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Turn desks facing the same direction or have students only sit on one side of a table, spaced apart</p>
<p>* <b>Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</b></p>	<p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages</p>
<p><b>Limiting the sharing of materials among students</b></p>	<p>Parents /guardians will be encouraged to deposit funds using the on-line payment portal, avoiding the handling of cash and checks in the cafeterias</p>
<p><b>Staggering the use of communal spaces and hallways</b></p>	<p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods</p>
<p><b>Adjusting transportation schedules and practices to create social distance between students</b></p>	<p>All staff will be trained on healthy hygiene practices so they can teach these to students</p>
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<p>Ensure handwashing strategies include washing with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not available and hands are not visibly dirty, use an alcohol-based hand sanitizer that contains at least 60% alcohol</p>
<p><b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible,</b></p>	

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Requirement(s)	Strategies, Policies and Procedures
<p><b>revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>CDC - handwashing resources that include <a href="#">health promotion materials</a>, information on <a href="#">proper handwashing technique</a>, and <a href="#">tips for families to help children develop good handwashing habits</a></p> <p>Ensure adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices</p> <p>Post CDC Germs Are Everywhere and Wash Your Hands Posters in all District Cafeterias and Restrooms and other high traffic areas</p> <p><a href="#">CDC Germs are Everywhere</a></p> <p><a href="#">CDC Wash Your Hands</a></p> <p><a href="#">Translated Posters</a></p> <p>Restrict nonessential visitors, volunteers, and activities that involve other groups</p> <p>No outside individuals renting facilities. (This will be re-evaluated in the future)</p> <p>Limit or eliminate large group activities such as extra-curriculars in accordance with PIAA and PMEA Guidelines</p> <p>Ensure any large group activities (when allowed) follow social distancing guidelines</p> <p><b>Physical Education</b></p> <p>Select and provide safe opportunities for exercise and sports events for students</p> <p>Consider:</p> <ul style="list-style-type: none"><li>● Physical proximity of players</li></ul>

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Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"> <li>● Amount of touching of shared equipment</li> <li>● Ability to engage in social distancing while not engaged in active play.</li> <li>● Engagement of players at higher risk.</li> <li>● Size of team.</li> </ul> <p>Train teachers, coaches, officials, and staff on all safety protocols</p> <p><a href="#">CDC Considerations for Youth Sports</a></p> <p><b>Recess</b></p> <p>Limit to one group of students, following social distancing guidelines, using playground structures at a time</p> <p>Ensure adequate playground equipment (balls, jump ropes, etc.) to limit the sharing of items or limit to one group of students at a time and disinfect between uses</p> <p>Limit team sports and group games following social distancing guidelines</p> <p>Follow Covid-19 Instrument Cleaning Policies. Teachers will provide students instruction on these cleaning policies prior to resuming instrumental music lessons or classes</p> <p><a href="#">Covid-19 Instrument Cleaning Policies</a></p> <p>Select and provide safe opportunities for music instruction for students when permitted. Consider:</p> <ul style="list-style-type: none"> <li>● Physical proximity of students.</li> <li>● Use of appropriate facilities to accommodate social distancing.</li> <li>● Amount of touching of shared equipment.</li> <li>● Ability to engage in social distancing while not engaged in active play.</li> <li>● Engagement of players at higher risk.</li> </ul>

Requirement(s)	Strategies, Policies and Procedures
	<ul style="list-style-type: none"><li>• Size of group.</li></ul> <p>Clean and disinfect shared items between uses</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers or other areas</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use</p> <ul style="list-style-type: none"><li>• Textbooks that are shared</li><li>• Technology</li><li>• Art Supplies</li><li>• PE Equipment</li></ul> <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use</p> <p>Create one-way traffic patterns in hallways</p> <p>Separate students within common areas</p> <ul style="list-style-type: none"><li>• Arrival</li><li>• Dismissal Lines</li><li>• Lunch</li></ul> <p>Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held</p> <p>Routes will be developed as they normally would paying particular attention to balancing student ridership</p>

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Requirement(s)	Strategies, Policies and Procedures
	<p>Students will be encouraged to wear masks. They will also be encouraged to sit apart from other students. Masks during transportation will be mandatory <b>(Masks may be mandatory at other times depending on PA DOH mandates)</b></p> <p>Extracurricular and Educational field trips will be limited</p> <p>Roof hatches and windows will be opened whenever possible to allow for the best ventilation</p> <p>School buses and vehicles will be disinfected nightly, at minimum</p> <p>To the extent feasible, students should be socially distanced six feet apart pursuant to CDC and PDE guidelines. If six feet is not achievable in the classroom setting, students should be spaced to the maximum extent possible</p> <p>Identify small groups and keep them together (cohorting)</p> <p>Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, as much as possible for older children)</p> <p>Limit mixing between groups if possible</p> <p>Restrict interactions between groups of students Update the CSD website with any transportation changes</p>

### Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<b>* Monitoring students and staff for symptoms and history of exposure</b>	Symptom screening will be done by all parents/guardians at home each morning before the school day

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Requirement(s)	Strategies, Policies and Procedures
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p> <p><b>Notifying staff, families, and the public of school closures and within school-year changes in safety protocols</b></p>	<p>No children with symptoms will be sent on a bus or brought to school</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill</p> <p>Temperature screening will not be required upon entrance to school for students or staff</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19</p> <p>Students and staff will go to the nurse immediately if feeling symptomatic</p> <p>The District will share resources with the school community to help families understand when to keep children home <a href="#">AAP When to Keep Your Child Home</a></p> <p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms</p> <p>School nurses and other healthcare providers should use <a href="#">Standard and Transmission-Based Precautions</a> when caring for sick people</p> <p><a href="#">What Healthcare Personnel Should Know About Caring for Patients with Confirmed or Possible COVID-19 Infection</a></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting. Seal area for 24 hours.</p> <p>Notify staff and families confirmed case while maintaining confidentiality.</p> <p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p>

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Requirement(s)	Strategies, Policies and Procedures
	<p>14 days from the onset of symptoms.  <b>AND</b>  Resolution of fever without the use of fever-reducing medications for the previous 72 hours  <b>AND</b>  Improvement in respiratory symptoms (e.g., cough, shortness of breath)</p> <p><b>OR</b>  <b>a Negative test after a 72-hour period of being non-symptomatic</b></p> <p>Post Health and Safety Plan on PENNCREST Website</p> <p>Provide regular update information on PENNCREST website and in parent communications</p> <p>Prepare parents and families for virtual learning if school is temporarily closed</p>

**Other Considerations for Students and Staff**

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p> <p><b>* Use of face coverings (masks or face shields) by all staff</b></p> <p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p> <p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p> <p><b>Strategic deployment of staff</b></p>	<p>Limit or cancel all non-essential travel</p> <p>The district will follow guidelines set forth in the (FFCRA) Families First Coronavirus Response Act</p> <p>Discourage the use of perfect attendance awards and incentives</p> <p>Face coverings are strongly recommended and may be required depending on PA DOH mandates</p> <p>Face masks are required for use during times when groups of individuals pass or are in close proximity such as hallway transitions</p> <p>Face coverings are required during bus transport</p>

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Board Approval - August 13, 2020

Requirement(s)	Strategies, Policies and Procedures
	<p data-bbox="1052 269 1858 297">Extra precautions in low incidence programs (AS, MDS, SFLS, LSS)</p> <p data-bbox="1052 329 1871 509">Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance with feeding or toileting</p> <p data-bbox="1052 542 1816 602">For these reasons, extra precautions will be implemented. These precautions include:</p> <ul data-bbox="1100 634 1890 1375" style="list-style-type: none"><li data-bbox="1100 634 1864 724">• If a sink is available in the classroom, staff should thoroughly wash hands immediately before and after working with a student</li><li data-bbox="1100 756 1885 846">• Avoid the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use</li><li data-bbox="1100 878 1850 938">• Personal student devices should be disinfected each time a student enters or exits the classroom</li><li data-bbox="1100 971 1885 1031">• The district's feeding protocol should be followed when feeding students. Staff should wear gloves when feeding students</li><li data-bbox="1100 1063 1885 1153">• Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing</li><li data-bbox="1100 1185 1858 1274">• Students should be encouraged to wear masks while in common areas such as the hallway. Students should be encouraged not to touch walls and fixtures when in hallways</li><li data-bbox="1100 1307 1795 1375">• Identify critical job functions and positions, and plan for alternative coverage by cross-training staff</li></ul>

### Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **PENCREST School District** have reviewed and approved the Phased School Reopening Health and Safety Plan on **August 13<sup>th</sup>, 2020**.

The plan was approved by a vote of:

\_\_\_\_\_ **Yes**

\_\_\_\_\_ **No**

Affirmed on: **August 13<sup>th</sup>, 2020**

By:

\_\_\_\_\_  
*(Signature\* of Board President)*

\_\_\_\_\_  
*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.