Alternative Education for Disruptive Youth (AEDY)
Complaint Form

To complete this form, please type or print legibly in ink.

1. Parent/Guardian (Complainant) Information

Provide your name, mailing address, telephone number(s), and e-mail address. It is your responsibility to update the school district with any changes to your address and to where you want documents mailed to you.

Name

Street/P.O. Box

Apt #

City

State

Zip

Telephone Number(s) Where We Can Contact You During the Day:

(   ) (home) (   ) (mobile)

E-mail Address (optional):

Please select preferred method of contact:

2. A statement that the AEDY Program or PENNCREST School District has violated any applicable federal and/or state law or regulations
3. The facts on which the statement is based

4. All relevant documents and supporting information

5. Proposed resolution to the problem to the extent known and available to the complainant at the time the complaint is filed;

6. Verification and Signature

You must sign your complaint. Individuals filing a Formal Complaint must print or type their name on the line provided in the verification paragraph below and must sign and date this form in ink. If you do not sign the Formal Complaint, the PENNCREST School District will not accept it.

Verification:

I ____________________________, hereby state that the facts above set forth are true and correct (or are true and correct to the best of my knowledge, information and belief).

_____________________________  ______________________________
(Signature of Complainant)      (Date)

Note: All relevant documents must be forwarded to the PENNCREST School District, at 18741 State Highway 198, Suite 101 Saegertown, PA 16433 or faxed to (814) 763-5129, or emailed to Patti Fiely, Director of Student Services: pfiely@penncrest.org.

Failure to provide all of the information in the Complaint Form will not result in the complaint being dismissed. AEDY Programs will work with complainants to ensure that the requested information is as complete as possible.