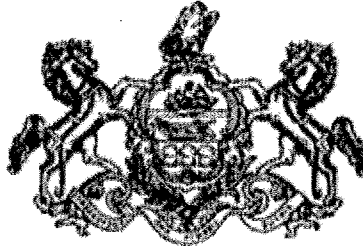

Pennsylvania Department of Education



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
333 MARKET STREET
HARRISBURG, PA 17126-0333

Chapter 12 Student Services Plan

October 31, 2006

Entity: Penncrest SD

Address: PO Box 808
Saegertown, PA 16433-0808

Phone: (814) 763-2323

Contact Name: Richard Borchilo

Borchilo, Richard

From: eStrategic Planning [donotreply@caiu.org]
Sent: Monday, October 15, 2007 11:55 AM
To: Borchilo, Richard
Subject: Student Services Report for Penncrest SD approved by PDE



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www.pde.state.pa.us

10/15/2007

Superintendent Richard Borchilo

Dear Superintendent Borchilo:

This letter is to confirm that Penncrest SD Strategic Plan Student Services Component has been received and reviewed. The Student Services Report is in compliance with the regulations and has been properly filed. Student services are an integral part of academic achievement and promote wellness and resiliency. We encourage you to consult the Chapter 12 website for additional information and resources. You are also invited to participate in the annual Student Services Symposium held in the late spring. For more information on the Student Services Symposium contact the Center for Schools and Communities at www.center-school.org.

If you have any questions please contact me at 717-783-6465 or at email address ra-chapter12@state.pa.us

Sincerely,

Lysandra M. Lopez-Medina
Program Development Coordinator
Division of Student Services and Migrant Education
ra-chapter12@state.pa.us

1/22/2008

PENNSYLVANIA DEPARTMENT OF EDUCATION
Checklist of Responsibilities for LEAs for Implementation of Chapter 12

Date Accomplished	Chapter 12 Citations	Responsibility	Notes
The District has contracted with the PA School Boards Association and is currently using PSBA to revise all District Policies. Pertinent policies will be revised by June 2007.	§ 12.1	<p>Free Education and Attendance LEA must comply with regulatory language on compulsory attendance including non-exclusion from the public schools or from extracurricular activities because: (1) the student is married; (2) the student is pregnant; (3) the student has a disability as identified by Chapter 15 (relating to protected handicapped students); (4) the student is an eligible student identified under Chapter 14.</p>	<p>Policy 103, Non-Discrimination in School and Classroom Practices Policy 113, Special Education Policy 204, Attendance Policy 234, Pregnant/Married Students Student Handbook</p>
As above projected completion date is June 2007	§ 12.3	<p>School Rules Adopt a code of student conduct that includes policies governing student discipline and a listing of students' rights and responsibilities as outlined in Chapter 12. The conduct code is published and distributed to all students and parents or guardians. Copies of the code are available in each school library.</p>	<p>Policy 218, Student Discipline Policy 218.1, Weapons Policy 218.2, Terroristic Threats/Acts Student Handbook</p>
As above projected completion date is June 2007	§ 12.4	<p>Discrimination Consistent with the Pennsylvania Human Relations Act (43 P.S. §§ 951-963), a student may not be denied access to a free and full public education, nor may a student be subject to</p>	<p>Policy 103, Non-Discrimination in School and Classroom Practices Student Handbook</p>

As above projected completion date is June 2007	§ 12.5	disciplinary action on account of race, sex, color, religion, sexual orientation, national origin or disability. Corporal Punishment LEA must comply with regulatory language prohibiting the use of corporal punishment including exceptions that teachers and school authorities may use reasonable force under the following circumstances: (1) To quell a disturbance. (2) To obtain possession of weapons or other dangerous objects. (3) For the purpose of self-defense. (4) For the protection of persons or property.	Policy 218 , Student Discipline Student Handbook
As above projected completion date is June 2007	§ 12.6 § 12.7 § 12.8	Exclusion from School, Classes, Hearings Define and publish the types of offenses that would lead to exclusion from school, i.e. suspension or expulsion. The information is published and distributed to students and parents or guardians. The document addresses exclusions affecting students with disabilities that are governed by § 14.143 (relating to disciplinary placements) and 34 CFR 300.519—300.529 (relating to discipline procedures). The policy abides by the requirements of Section 12.6-12.8 regarding length of time, notification to student and parents/guardians and due process.	Policy 218 , Student Discipline Policy 233 Suspension and Expulsion Student Handbook
As above projected completion date is June 2007	§ 12.9	Freedom of Expression LEA must comply with students' right to free expression guaranteed by the Constitution of the United States and the Constitution of the Commonwealth including use of publications, handbills, announcements, assemblies, group meetings, buttons, armbands and any other means of common communication. The LEA should outline under what	Policy 218 , Student Discipline Policy 220 , Student Expression/Distribution and Posting of Materials Policy 232 , Student Involvement in Decision-Making

As above projected completion date is June 2007	§ 12.10	<p>circumstances the expression shall be denied i.e. materially and substantially interferes with the educational process, threatens serious harm to the school or community, encourages unlawful activity or interferes with another individual's rights.</p> <p>Flag Salute and Pledge of Allegiance LEA must give students the right to decline recitation of the Pledge of Allegiance and saluting the Flag on the basis of personal belief or religious convictions</p>	<p>Policy 815.1, Website Use and Linking Student Handbook</p>
As above projected completion date is June 2007	§ 12.11	<p>Hair and Dress The Board of Directors may adopt a dress codes and/or requirement that students wear school uniforms that apply to individual school buildings or to all school buildings. Dress policy may include the right to govern a student's length or style of hair; including facial hair, as long as evidence indicates that length of hair causes disruption of the educational process or constitutes a health or safety hazard. A dress code may also include requirements to wear certain types of clothing while participating in physical education classes, shops, extracurricular activities or other situations when special attire may be required to insure the health or safety of the student.</p>	<p>Policy 807, Opening Exercises Student Handbook</p> <p>Policy 221, Dress and Grooming Student Handbook</p>
As above projected completion date is June 2007	§ 12.12	<p>Confidential Communications Adopt a policy, procedure or administrative guidance on use of student confidential communications to school personnel in legal proceedings and revelation of confidential communications to parents/guardians when the health, welfare or safety of students or others is at risk.</p>	<p>Policy 207, Confidential Communications of Students Student Handbook</p>
As above projected completion date is June 2007	§ 12.14	<p>Searches Adopt policies and procedures with notification of students and their parents or guardians regarding student searches including:</p> <ul style="list-style-type: none"> • Use of seized illegal and/or prohibited materials in disciplinary proceedings. 	<p>Policy 226, Search and Seizure Policy 226.1, Use of Dogs to Search School Property Student Handbook</p>

<p>As above projected completion date is June 2007</p>	<p>• Giving student notification and opportunity to be present for locker searches unless authorities deem under reasonable suspicion that contents are a threat to health, welfare and safety of others.</p>	<p>• Student Records Adopt a plan for the collection, maintenance and dissemination of student records:</p> <ul style="list-style-type: none"> • In accordance with federal and state law, regulations and directives identified in guidelines issued by the Department. • Maintenance of copies of the adopted plan. • Plan to update as required by changes in state or federal law. • Submit copies to the Department upon request of the Secretary. 	<p>Policy 216, Student Records Policy 216.1, Supplemental Discipline Records Student Handbook</p>
<p>As above projected completion date is June 2007</p>	<p>§ 12.31</p>	<p>Student Services Adopt a plan for the implementation of a comprehensive and integrated K—12 program of student services based on the needs of the students. The plan shall be prepared and revised in accordance with the time frames and procedures described in § 4.13(a), (b), (d), (e) and (f) (relating to Strategic Plans).</p> <p>Coordinate and oversee services offered by community agencies in public schools</p> <p>The plan must include policies and procedures for emergency care and administration of medication and treatment under The Controlled Substance, Drug, Device and Cosmetic Act (35 P. S. §§ 780-101—780-144) and guidelines issued by the Department of Health.</p>	<p>The District currently has various pieces of this requirement; however, there is a need to develop a comprehensive plan that coordinates these services as required by Chapter 12. The District plans to convene a committee for this purpose and have the plan in place by June 2007.</p>
<p>As above projected completion date is June 2007</p>	<p>§ 12.41</p>	<p>§ 12.41 (a)</p>	
<p>As above projected completion date is June 2007</p>	<p>§ 12.41 (a)</p>		

	<p>Provide the following student services:</p> <ul style="list-style-type: none"> • Developmental services for all students that address their developmental needs throughout their enrollment in school including guidance counseling, psychological services, health services, home and school visitor services and social work services. 	§ 12.41 (b)(1)
	<ul style="list-style-type: none"> • Diagnostic, intervention and referral services for students who are experiencing problems attaining educational achievement appropriate to their learning potential.. 	§ 12.41 (b)(2)
	<ul style="list-style-type: none"> • Consultation and coordination services for students who are experiencing chronic problems that require multiple services by teams or specialists. 	§ 12.41 (b)(3)
	<ul style="list-style-type: none"> • Plan and provide for a Commonwealth Student Assistance Program (SAP) under the Early Intervention Services System Act (11 P. S. §§ 875-101—875-503). <p>Student services plan must demonstrate that student services:</p> <ul style="list-style-type: none"> • Is an integral part of the instructional program at all levels of the school system. • Provides information to students and parents or guardians about educational opportunities of the school's instructional program and how to access these opportunities. • Provides career information and assessments so that students and parents or guardians might become aware of the world of work and of a variety of career options available to individual students. • Provides basic health services outlined in Article XIV of 	§ 12.42
	<ul style="list-style-type: none"> • Provides information to students and parents or guardians about educational opportunities of the school's instructional program and how to access these opportunities. • Provides career information and assessments so that students and parents or guardians might become aware of the world of work and of a variety of career options available to individual students. 	§ 12.41 (c)
	<ul style="list-style-type: none"> • Provides career information and assessments so that students and parents or guardians might become aware of the world of work and of a variety of career options available to individual students. 	§ 12.41 (c)(1)
	<ul style="list-style-type: none"> • Provides basic health services outlined in Article XIV of 	§ 12.41 (c)(2)

	<p>§ 12.41 (c)(3)</p> <p>§ 12.41 (c)(4)</p> <p>§ 12.41 (d)</p> <p>§ 12.41 (e)</p>	<p>the Public School Code of 1949 (24 P. S. §§ 14-1401—14-1423) for students and information to parents or guardians about the health needs of their children.</p> <ul style="list-style-type: none"> • Follows Section 445 of the General Education Provisions Act (20 U.S.C.A. § 1232h), regarding Protection of Pupil Rights. • Provides that persons delivering student services shall be specifically licensed or certified as required by statute or regulation. 	
<p>June 29, 2006</p>	<p>Section 1422.1 of Act No. 114 of 2006 (HB 185)</p>	<p>Wellness Policy (Related requirements) Adopt a local wellness policy not later than the first day of the school year beginning after June 30, 2006 and submit to Department of Education.</p>	<p>Policy 246, Student Wellness</p>